

Matthew Ziff, Associate Professor, Area Chair
M. Arch, NCIDQ, Architect
School of Art + Design
W325 Grover Center
Ohio University
Athens, Ohio 45701

Interior Architecture Program Internship

Dear Design Professional:

Thank you for agreeing to take an Ohio University Interior Architecture student into your professional practice as an intern. Students here at Ohio University's Interior Architecture program are required to complete a one (1) credit hour, two hundred (200) contact hour, internship as a component within the Interior Architecture B.F.A. degree requirements.

This internship is both a professional work environment experience, and an academic experience. Students are required to enroll in ART 3632, for one (1) credit hours while they are working in your office. The internship requirement includes a set of academic assignments that are related to the structure and content of your office.

In offering this internship I hope you will be able to provide the student intern with a breadth of experience that provides insight into most, if not all, of the work and processes that take place in your office. Student interns are the up and coming future professionals in the world of design practice and the experiences gained during this kind of internship are very often directly linked to full time employment with the internship office upon graduation, and to energizing and directing young designers toward an aspect of design practice for their career.

If you have any questions or concerns about the internship program or about the student you have taken as an intern, please feel free to contact me.

Thank you again, for taking an Ohio University Interior Architecture student as an intern in your office.

Sincerely,

Matthew Ziff, Associate Professor, Area Chair
M. Arch, NCIDQ, Architect
School of Art + Design
W325 Grover Center
Ohio University
Athens, Ohio 45701
740. 593. 2869
FAX: 740. 593. 0555
ziff@ohio.edu